

# LONDON CURLING CLUB

## BOARD OF DIRECTORS MEETING MINUTES

<b>COMMITTEE:</b>	Board of Directors	<b>MEETING DATE:</b>	July 25, 2022
<b>COMMITTEE CHAIR:</b>	Steve Hobbs	<b>TIME/LOCATION:</b>	7:00 via Zoom
<b>ATTENDEES:</b>	Steve Hobbs Michael Leisinger Gary Peters, Kevin MacDonald Michael Bryson Jeanette Walker Fay Weiler Lisa Flesher, Bruce Thom, Melissa Neeb, Richard Rodgers Greg Lewis, Manager	<b>REGRETS:</b> Stacey Farley, Tony Francolini	

Item	Summary	Action
<b>1.0 Call To Order</b>	Steve called the meeting to order at 7:15.	
<b>2.0 Agenda</b>	Motion to accept the Agenda as circulated; Michael, 2 <sup>nd</sup> Kevin- Carried	
<b>3.0 Minutes June 28<sup>th</sup> meeting</b>	Motion to accept June 28 <sup>th</sup> minutes – Fay; 2 <sup>nd</sup> Jeanette Carried	
<b>4.0 Staff reports 4.b Managers – Greg Lewis</b>	<p>Greg had circulated work sheets for fees showing 6.7% increase; bar prices showing a 10% increase; rental rates for 2 hrs &amp; 4hrs based on number of sheets.</p> <p>After discussion:</p> <ul style="list-style-type: none"> <li>i) Fees: As a general principle, fees will be on a break-even principle; Jeanette will prepare a budget projection based on about 530 members and will circulate it to the Board within a couple of days.</li> <li>ii) Bar prices: adopt the principle that bar prices will be reviewed yearly, next year they will reflect a 10% increase.</li> </ul> <p>It was moved by Jeanette; 2<sup>nd</sup> Bruce that we accept the prices recommended by Greg. Carried</p> <ul style="list-style-type: none"> <li>iii) Rentals – Rates should reflect a 10% increase. Must charge for times the club is not usually open.</li> </ul> <p>It was moved by Kevin; 2<sup>nd</sup> by Jeanette that we accept the rental rates recommended by Greg. Carried.</p> <p>Members will pay a fee of \$10 ea for rentals.</p> <ul style="list-style-type: none"> <li>iv) Wages – recommended they be increased by 2 ½ to 3%.</li> <li>v) Capital fee will be charged on the principle that it be increased yearly. This year it will be raised to \$55.</li> <li>vi) OCA will not be increased.</li> </ul> <p>Re Schedule:</p> <ol style="list-style-type: none"> <li>1. the Curl Ont. Under 18 Trillium series event, they have asked that the date be changed to Dec. 3<sup>rd</sup>. It was agreed that we would host it on this date.</li> <li>2. Greg recommended that, for clarity, the “Wednesday Open league” name be changed to the “Wednesday Night Open league”.</li> </ol>	Jeanette
<b>4. Head Ice Tech – Mark Flynn</b>	No report	
<b><u>EXECUTIVE REPORTS</u></b>		

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<b>4.1 President Steve Hobbs</b>	<p>i) Re the offer of purchase for property – in agreement to the recommendation from the Executive, it was moved by Kevin; 2<sup>nd</sup> by Jeanette that we reject the offer. Carried Steve will contact our lawyer to have her carry out the notification of this decision.</p> <p>ii) Covid 19 rules – Greg had circulated the rules that were in place last year. Board members were asked to review them and there was some discussion. Decision was tabled to the August meeting.</p> <p>iii) Board meetings by Zoom or in person. It was suggested that we could consider a combination. This was tabled for decision at the August meeting.</p> <p>iv) Open House/175<sup>th</sup> Anniversary – will be on Sat. Oct. 1<sup>st</sup> from 1 to 4. It will include items in celebration of the 175<sup>th</sup> Anniversary. Steve asked Board members to attend if possible. There will be a 2-end game that Bruce will organize. The U-18 banner will be unveiled. Politicians, media will be invited.</p> <p>Re: promotional items – Greg reported in-ice graphic logos will cost \$1925. Parts of them are re usable. Items being considered are- with the logo -mugs, hats,pins, shirts (by order), a table will be set up on 1<sup>st</sup> week of September.</p> <p>It was recommended that shirts be provided for the staff.</p>	<p>Steve</p> <p>Tabled</p> <p>Tabled</p> <p>Bruce</p>																																			
<b>4.2 Past President Michael Leisinger</b>	<ol style="list-style-type: none"> <li>1. This is my first report as Past President</li> <li>2. Since the last meeting I have been away on vacation, although I did manage to attend the AGM/June Board meeting and the Finance/Executive meeting, both by Zoom.</li> <li>3. I have already informed the old Executive Committee, and a few key others in the club, that my wife and I are moving to Dundas, ON in October. <ol style="list-style-type: none"> <li>a. The move is solely to be closer to family.</li> <li>b. I will not be renewing my LCC membership, which will disqualify me from sitting on the Board for the remainder of my term. Therefore, my last day on the Board will be August 31<sup>st</sup>, 2022, and this report is my resignation letter.</li> <li>c. I will continue to work on behalf of the Board until the end of August and will provide input on items under discussion but will refrain from voting on matters of significant impact to the club. Given my lame duck status I will abstain instead.</li> <li>d. I will understand it if the Board would rather have my resignation take effect earlier.</li> <li>e. It has been a pleasure to have served 6 terms on the Board, two as President. I wish the Board and the London Curling Club every success. I will watch from afar with interest.</li> </ol> </li> </ol> <p>NOTE: On behalf of the board and the members, Steve thanked Michael for his contribution, commitment, and dedication to the Club in his work as VP, President, and Past President. He will be missed.</p>																																				
<b>4.3 Vice President Gary Peters</b>	No report																																				
<b>4.4 Treasurer Jeanette Walker</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Operating Bank Balance June 30 2022</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: right;">\$ 214,452.47</td> <td style="width: 5%;"></td> </tr> <tr> <td>Capital Savings Balance June 30 2022</td> <td style="text-align: center;">-</td> <td></td> <td style="text-align: right;">\$ 11,151.97</td> <td></td> </tr> <tr> <td>Term Deposits Balance May 31 2022</td> <td style="text-align: center;">-</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Operating acct GIC (Oct 12/22)</td> <td></td> <td></td> <td style="text-align: right;">\$ 153,493.51</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Capital Savings GIC (Oct 19/22)</td> <td></td> <td></td> <td style="text-align: right;">\$ <u>383,281.64</u></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$</td> <td></td> </tr> <tr> <td><u>762,379.59</u></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Operating Bank Balance June 30 2022	-		\$ 214,452.47		Capital Savings Balance June 30 2022	-		\$ 11,151.97		Term Deposits Balance May 31 2022	-				Operating acct GIC (Oct 12/22)			\$ 153,493.51		Capital Savings GIC (Oct 19/22)			\$ <u>383,281.64</u>				Total	\$		<u>762,379.59</u>					
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	<p>CEBA loan – \$40K due December 31<sup>st</sup>, 2023 \$ 60,000.00</p> <p>(Note: balance as of April 30<sup>th</sup>, 2022 - \$840,027.85)</p> <p><b>Comments:</b>            The final two CERS claims have been submitted to the CRA. They are in the amounts of \$713.33 and \$1,019.04. The last one is still outstanding. We also received the last Ontario Energy rebate in the amount of \$4,911.76 and the Curl ON distribution of \$3,417.96.            The two GIC's rolled over in early July, and both renewed at a rate of 2%.</p> <table border="1" data-bbox="483 541 1398 869"> <thead> <tr> <th data-bbox="483 541 1084 577">Capital Fundraising</th> <th data-bbox="1084 541 1398 577"></th> </tr> </thead> <tbody> <tr> <td data-bbox="483 577 1084 613">2017/2018</td> <td data-bbox="1084 577 1398 613">\$ 14,300.00</td> </tr> <tr> <td data-bbox="483 613 1084 648">2018/2019</td> <td data-bbox="1084 613 1398 648">\$ 40,046.00</td> </tr> <tr> <td data-bbox="483 648 1084 684">Term Deposit Designated</td> <td data-bbox="1084 648 1398 684">\$ 253,768.00</td> </tr> <tr> <td data-bbox="483 684 1084 720">2019/2020</td> <td data-bbox="1084 684 1398 720">\$ 33,126.00</td> </tr> <tr> <td data-bbox="483 720 1084 756">2020/2021</td> <td data-bbox="1084 720 1398 756">\$ 25,334.94</td> </tr> <tr> <td data-bbox="483 756 1084 791">2021/2022</td> <td data-bbox="1084 756 1398 791">\$ 21,770.50</td> </tr> <tr> <td data-bbox="483 791 1084 827"></td> <td data-bbox="1084 791 1398 827"></td> </tr> <tr> <td data-bbox="483 827 1084 869"><b>Total to Date</b></td> <td data-bbox="1084 827 1398 869"><b>\$ 388,345.44</b></td> </tr> </tbody> </table>	Capital Fundraising		2017/2018	\$ 14,300.00	2018/2019	\$ 40,046.00	Term Deposit Designated	\$ 253,768.00	2019/2020	\$ 33,126.00	2020/2021	\$ 25,334.94	2021/2022	\$ 21,770.50			<b>Total to Date</b>	<b>\$ 388,345.44</b>	
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4.5 Secretary Fay Weiler	No report																			
<b>5.0 DIRECTORS' REPORTS</b>																				
5.1 Communication, Promotion Michael Bryson	No report																			
5.2 Leagues Bruce Thom	No report																			
5.3 OCA Tony Francolini	No report.																			
5.4 Property Maintenance Kevin MacDonald	No report																			
5.5 Member Services Richard Rodgers	No report																			
5.6 Skills & Development Melissa Neeb	No report																			
5.7 sponsorship/Advertising Lisa Flesher	Lisa has started to approach advertisers. The U18/Jrs sponsors will not be approached as Tony has indicated that their interest is more specific to the juniors.. Lisa has asked that an email be circulated to members asking for suggested possible interested sponsors/advertisers.	Greg																		
5.8 Member at Large Stacey Farley	No report																			
<b>6.0 NEW BUSINESS</b>																				
	It was recommended that we register again with the N Sp F. Greg will notify his own contact. We must notify them as to what we will use the funds for. Michael L. will notify them.	Greg Michael																		
<b>7.0 OLD BUSINESS</b>																				
<b>8.0 NEXT MEETING</b>																				
	The next Board meeting will be Monday August 15th at 7:00 p.m. via Zoom. The Sept. thru May meetings will be on the 2 <sup>nd</sup> Tuesday of the month at 7:00 pm																			
<b>9.0 ADJOURNMENT</b>																				
	Motion to adjourn – Michael Leisinger; 2 <sup>nd</sup> Melissa Carried	9:15																		

Item	Summary						Action
<b>&amp; Expense</b>	2 MTHS to <u>Jun 2022</u>	2 MTHS to <u>Jun 2021</u>	% Chan ge	CURRENT <u>YR BUDGET</u>	PRIOR YEAR <u>2021/20 22</u>	<u>BUDG ET</u>	% Chan ge
<b>Revenue</b>						217,648	
Membership Dues		211	-100 #DIV/0	286,879	234,617	8	-100
Capital Fees & Fundraising			!	25,725	24,543	18,500	-100
OCA/OLCA Dues			!	9,540	8,527	7,380	-100
Bar Sales			!	89,394	59,455	75,000	-100
Pro Shop Sales			!	17,879	12,456	20,000	-100
Bonspiels			!	15,000		0	!
Club Events+Ladies section	1,359		!	2,000	3,944	500	-66
Ice Rental			!	10,000	7,514	10,000	-100
Advertising Income			!	8,500	8,040	8,000	-100
Locker Rental			!	7,375	6,800	5,875	-100
Interest Earned		-3	-100	9,900	1,621	2,000	-100
Government Grants - CEWS		28,538	-100	20,000	110,991	60,000	-100
Donations		225	-100 #DIV/0	1,500	3,358	0	-100
Misc.Income			!	600	500	600	-100
50/50 Revenue (Net)		-120	-100	2,000	1,986	5,000	-100
<b>Total</b>	<b>1,359</b>	<b>28,851</b>	<b>-95</b>	<b>506,292</b>	<b>484,352</b>	<b>430,503</b>	<b>-100</b>
<b>Expenses</b>							
Utilities	6,763	1,447	367 #DIV/0	47,172	42,884	50,000	-84
General Supplies	-71		!	2,500	2,269	7,200	-103
Ice Maintenance & Repairs	948	1,482	-36	15,000	10,889	21,800	-91
Maintenance & Repairs (Non-Ice)	3,434	1,877	83	20,000	16,879	20,000	-80
Ice Tech/Cleaning Wages	8,846	9,156	-3 #DIV/0	81,722	81,866	81,174	-89
Housekeeping Wages			!	7,669	7,709	6,750	-100
Office Wages	8,503	9,484	-10	62,832	56,609	59,275	-85
Wages & Payroll Expenses-Other	1,236	1,225	1	11,600	11,639	11,600	-89
Workplace Safety Insurance	247	268	-8 #DIV/0	2,800	2,383	2,800	-90
Bar Wages			!	19,426	19,322	30,600	-100
Bar Other Purchases	978		!	9,000	11,195	6,900	-91
Bar Equipment & Supplies			!	2,500	495	1,000	-100
Bar Liq. & Beer Purchased			!	31,288	16,473	35,000	-100
Pro Shop Purchases			!	12,515	8,600	20,000	-100
Member Services/Communications			!	2,000	0	2,000	!

Item	Summary			Action		
Promotions Expense		#DIV/0 !	0	0	#DIV/0 !	
Advertising Expense		#DIV/0 !	3,500	1,016	500	-100
Bonspiels Expenses		#DIV/0 !	15,000		0	#DIV/0 !
Club Events+ junior+ladies+little rocks	1,429	#DIV/0 !	2,000	3,053	500	-53
OCA/OLCA Remittances		#DIV/0 !	9,540	7,140	7,380	-100
Covid Expenses		#DIV/0 !	0		0	#DIV/0 !
Telephone & Internet	271	138 96	2,000	1,641	2,000	-83
Office Expenses	450	836 -46	8,000	3,926	8,000	-89
Bank Charges & C/C Fees	219	94 134	11,600	9,145	11,600	-98
Insurance	2,303	5,251 -56	25,800	19,978	16,900	-88
Depreciation		#DIV/0 !	34,000	34,208	31,000	-100
Property Taxes	2,690	2,643 2	13,700	13,380	13,300	-80
Skills and development		#DIV/0 !	1,000		0	#DIV/0 !
Misc Expenses	2,800	#DIV/0 !	2,000	818	2,000	242
Professional & Consul Fees		#DIV/0 !	16,000	14,335	12,000	-100
Capital Expenses		#DIV/0 !	0		0	#DIV/0 !
Income Tax Expense		#DIV/0 !	3,950		0	#DIV/0 !
<b><u>Total Expense</u></b>	<b>41,047</b>	<b>33,902 21</b>	<b>476,114</b>	<b>397,853</b>	<b>461,279</b>	<b>-90</b>
<b><u>Net Profit</u></b>	<b>-39,688</b>	<b>-5,051 686</b>	<b>30,178</b>	<b>86,500</b>	<b>30,776</b>	<b>-146</b>