



## LCC Board Meeting Minutes

In Person

2024-10-15 @ 6pm



1) Call to Order at

2) Attendance

Rose Kuchynski, President

Gary Peters, Past President

Michelle Thain, Treasurer

Rose Kuchynski, President

Kevin MacDonald, Maintenance

Melissa Neeb, Skills/Development

Trevor Nichols, Vice President

Katy Farrow, Secretary

Sean Burns, Leagues

Lisa Flesher, Sponsorship/Marketing

Jenny Shaw, Member Services

Invited:

Greg Lewis

Mark Flynn

Absent with regrets:

Tony Francolini OCA

3) Agenda

a) Additions to the Agenda

b) Acceptance of the Agenda

Motion to accept by consensus

4) Acceptance of minutes from August 26th, 2024, Board meeting

Motion to accept by consensus

5) Maintenance Report

- Cleaned the boot cleaners
- Pressure washed the area by the southwest exit and dumpster
- Repaired the hinge rod on the dumpster twice
- Picked up garbage around the property exterior in preparation for the open house event
- Threw out unneeded materials stored in the basement
- Patched the major holes in the parking lot with cold patch
- Put materials left in the locker rooms in the lost and found or garbage
- Changed the filters on the roof HVAC system
- Cleaned off the maintenance shed roof and, along with Derek, had the roof leak repaired by Byron Roofing

- Removed the plexiglass barrier at the bar
- Once the leaves are off the trees, I will trim back the branches that are hitting the west side of the arena
- I am investigating having the front door surveillance camera moved to cover the staff parking spot of the parking lot

Acceptance of reports. Motion to accept by consensus

## 6) New Business Table

Issue	Action	Time Frame	Responsibility	Notes	Status
Status of membership registration	519 members 3 Social 34 Juniors Saturday Night Rocks – 32?				
Review of our plan going forward for club manager position.	Trevor to have access to careers email. Indeed.com and website and social media postings of job description	ASAP	Trevor and Gary will take on the club manager search, Rose to weigh in on final interviews.		
Club Manager Salary	Salary needs to be increased to attract applicants and be competitive			See Motion below to increase Manager salary to \$50 – 55,000 per year Greg will be paid \$40 per hour as interim manager	
We can also confirm the schedule for future meetings	December 10 <sup>th</sup> – Board dinner February 4 <sup>th</sup> March 4 <sup>th</sup> April 8 <sup>th</sup> June Party			Start times for meetings = 6:00 pm	
Security Concerns - League convenors to ask	This has been mentioned to Thursday night ladies and they thought good idea			There is a direct phone line to London Police Foot Patrol that	

<p>someone in league to stay and ensure that last staff person is accompanied to parking lot.</p>	<p>and will support this.</p> <p>Staff advised that it may be best to go out front door, given the alarm needs to be set - ie. more visibility.</p>			<p>bartenders are aware of. It is not 24/7 however. Bartender, once ice staff is done their task and left the building, shouldn't be left on their own particularly for rentals.</p>	
<p>Security Concerns/Safety for Ice Rentals</p> <p>Concierge as a paid subcontractor?</p>	<p>Concierge was suggested who would be on hand throughout the rental as support and also to welcome guests, get waivers signed, show guests the locker rooms etc</p> <p>Would need to charge extra for ice rentals to cover extra staff</p>			<p>Concierge could:</p> <p>Encourage safe play and respect for our ice facilities.</p> <p>Obtain email addresses of guests for follow up.</p> <p>Be an LCC ambassador.</p>	
<p>Pro-Shop</p> <p>Reduce inventory and shopping options but maintain equipment for club promo events.</p>	<p>Discussed pro shop and to move towards a more simplified inventory Eg. No shoes, clothing</p> <p>Just basic equipment: Grippers, brooms, broom heads.</p> <p>Consider on line sales - perhaps use of a promo code indicating LCC</p>		<p>Greg Melissa</p>	<p>Note that our office admin person, Kathy Hill is learning basics of pro shop sales eg. grippers.</p> <p>Need enough equipment/brooms on hand to accommodate a full draw for B&amp;B, Sat Nite Rocks and FCSSC.</p>	

<p>Bonspiel fee- \$300 to cover extra costs for staff etc during Bonspiels</p>	<p>Need consistent and fair application for events weekdays or weekends. Bonspiel Fee - \$7. Per curler or \$300 flat fee. After discussion, the fee will remain in place.</p>			<p>Note that sponsorship has been gained for WDS bonspiels allowing them to continue.</p>	
<p>Tuesday Night Curling - Committee will look at ice times. Sean Burns and Gary Peters will head this up.</p>	<p>We stay with just the 2 start times of 6 and 8:15pm. Any move to 3 start times such as 5, 7 &amp; 9 should be considered for next year since there is a very negative response to this. Unfortunately, some people wishing to curl and join the club have had to be waitlisted/fees refunded as no evening league spot for them.</p>	<p>Draft of possible changes for next year by Christmas?</p>	<p>Gary Peters and Sean Burns will form committee to review overall schedule. Will look at ice times and league possibilities such as 6 end game options, perhaps a daily open/drop in league in evening.</p>	<p>At this time, forming 2 new teams for Tuesday Mixed should no longer be considered. Three people in the league will end up sparing every Tuesday.</p>	
<p>On-line practice ice booking system</p>	<p>-On line practice ice schedule was discussed but at this time, too many hours to set up given our current website (Highland has it and it was 60 hours to setup). -Waivers need to</p>			<p>-A manual system suggested and schedule to be posted near the Ice maintenance room bulletin board. Members need to be advised. -LCC office admin can receive requests for practice ice and</p>	

	be signed by new curler and member. Cost of \$10 for new curlers			record on schedule.	
October 5 <sup>th</sup> Try Curling , Member Warm-up, Volunteer Appreciation/ Greg Retirement	The Event was successful. Estimated 80 persons for the social event. Try curling event garnered a very diverse group and had several learn to curl memberships initiated.			Member practice ice needs more structure next time but idea well received.	
Communication/ Social Media Portfolio	This has been vacated by Matt Lindsay.	ASAP		I have asked for his resignation from board and we will seek an active member.	
Maintenance Portfolio -	Kevin McDonald has indicated that this is his last year with the portfolio.	Before 24-25 Season ends		We will need to have a succession plan.	
Relocation Committee - requested that legal fees estimated to be \$3-4,000 be approved for review of actual lease agreement with Airport.	This is needed for grant application. The Letter of Intent review was \$550. Also requested that name of building be "London Community Curling Centre" or "London Curling Centre"	ASAP		Listing is now 90 days. Relocation committee meeting with realtor - result of this is a recommendation to reduce listing price by \$1m all in to \$4.9 m	

	for grant optics and application. The word club being interpreted as closed off/elite. Board agreed that relocation committee can decide.				

5) The Future Board meeting is December 10<sup>th</sup> at 6:00 pm.

6) Adjournment at 7:35 pm

**Motions:**

- 1) Lisa Flesher moved that the Club Manager salary be amended to \$50 - \$55,000. Michelle Thain seconded. All present were in agreement
- 2) Kevin MacDonald moved that the necessary funds for legal fees to obtain the official 40 page lease from airport be covered by the Board. Gary Peters seconded the motion. All present were in agreement.

**Emailed Motions:**

- 1) Trevor Nichols moved that the London Curling Club Board of Directors fully endorses the application to Ontario's Community Sports and Recreation Infrastructure Fund soliciting support for the construction of the new London Curling Centre, located on property leased from the Greater London International Airport Authority. This support is essential to ensure the future of curling in London and the surrounding area. Seconded by Michelle Thain. Voted by email – majority in favour
- 2) Katy Farrow moved that the Board accept the revisions to the Mission, Vision Statement and the Land Acknowledgement and to update the website as soon as possible once there is agreement on the final wording. Seconded by? Voted by email – all in favour?

Minutes respectfully submitted by Katy Farrow LCC Board Secretary on November 10<sup>th</sup>, 2024